

**Hudson Regional Health Commission
Commission Meeting
December 10, 2014**

MINUTES

Opening of the meeting:

This meeting was opened at 10:15 by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

Present:

J. Sarnas
J. Castro
F. Sasso
J. Ehret
V. Rivelli
K. Pincus
H. J. Boor (alternate)
D. Drumeler
G. Drasheff (10:20 am)
R. Wondolowski
C. Madalena

Absent:

A. Velazquez
V. Smith

C. Nawrocki, Director
J. Napolitano, Counsel

Minutes of the meeting of September 10, 2014 were unanimously approved as written and submitted on motion by D. Drumeler, second V. Rivelli.

Announcements:

C. Nawrocki provided handouts from the Hudson County Integrated Municipal Advisory Council (IMAC) with an update on 100% smokefree outdoor municipal recreational properties in the county on behalf of Karen Blumenfeld of GASP (Global Advisors on Smokefree Policy) (Attachment I).

C. Nawrocki announced that Monique Davis, Health Educator/Risk Communicator for the Commission, was named Health Educator of the Year by the New Jersey Society of Public Health Educators.

Expenditures Report for September 1 – November 30, 2014 was ratified on motion by J. Castro, second C. Madalena, unanimously carried (Attachment II).

Old Business:

None

New Business:

Meeting Schedule 2015

The following dates were scheduled for 2015 meetings of the Board of Commissioners:

January 14, 2015
March 11, 2015
June 10, 2015
September 9, 2015
December 9, 2015

Bayonne Commissioner

The Commission received notification from the City of Bayonne appointing Robert Wondowloski to the Board of Commissioners for Hudson Regional Health Commission (Attachment IIa) . He was welcomed by the board.

2014 Budget Amendments

Amendments to the 2014 budget (Attachment III) were presented by C. Nawrocki and unanimously approved upon motion by V. Rivelli, second J. Ehret.

General Legal Counsel

The Commission received one proposal (Attachment IV) for General Legal Counsel for the term of February 1, 2015 through January 31, 2016 from the following firm:

Cleary, Giacobbe, Alfieri and Jacobs, LLC
169 Ramapo Valley Road
Upper Level 105
Oakland, New Jersey 07436

Proposals were solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.1, et seq. On motion by F. Sasso, second J. Castro, the contract with Cleary, Giacobbe, Alfieri and Jacobs, LLC was unanimously approved.

Hudson County HOME and CDBG Lead Investigations

C. Nawrocki presented a proposal for the Commission to assist Hudson County by conducting lead inspections, risk assessments and clearance testing for home rehabilitation assistance programs including HOME Program and the Community Development Block Grant (CDBG) program (Attachment V).

Upon motion by V. Rivelli, second R. Wondolowski, unanimously carried, the Director was authorized to enter into this agreement with the County.

Medical Reserve Corps Grant

C. Nawrocki updated the Board on the status of the Medical Reserve Corp grant application for \$3,500 from NACCHO (Attachment VI). A request for approval had previously sent to the board due to application deadlines, and was approved in November 2014. The Director was authorized to accept and administer the 2014-2015 Capacity Building Award (CBA) for the Hudson Regional Health Commission Medical Reserve Corp, on motion by F. Sasso, second C. Madalena, unanimously carried.

COLA

As per recommendation of the Personnel Finance Committee, the Board of Commissioners unanimously approved a 2.0% COLA for commission employees effective January 1, 2015 upon motion by D. Drumeler, second G. Drasheff; F. Sasso and V. Rivelli abstained (Attachment VIa).

Haz Mat Program

C. Nawrocki discussed new demands on the HazMat Program and provided recommendations for one staff member to oversee and coordinate the program as a primary responsibility.

Upon motion by D. Drumeler, second J. Castro, unanimously carried, the board went into closed session.

Upon motion by D. Drumeler, second J. Castro, unanimously carried, the board went into open session.

The board approved promotion of J. Richards to the title of Senior Environmental Specialist, Level 1, with the role of overseeing the HazMat Program upon motion by F. Sasso, second V. Rivelli, unanimously carried.

EBL Agreement Guttenberg

The agreement with the Town of Guttenberg for environmental inspections for lead cases expired (Attachment VII). The Director was given approval to renew the agreement upon motion by V. Rivelli, second H. J. Boor, unanimously carried; G. Drasheff abstained.

Report and Recommendations of the Finance/Personnel Committee:

All items were previously discussed.

There being no further business, the meeting was closed at 10:45 upon motion by D. Drumeler, second J. Ehret, unanimously carried.

I Carrie Nawrocki, Director of Hudson Regional Health Commission do hereby certify that the foregoing
are true minutes of a meeting held on 12/10/14, in witness whereof I have set my hand this
~~13~~ 13th day of Jan, 2015.

Carrie Nawrocki

Carrie Nawrocki, Executive Director