

**Hudson Regional Health Commission
Commission Meeting
December 9, 2021**

MINUTES

Opening of the meeting:

This meeting was opened at 11:14 a.m. by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

N. Tarantino
L. Medeiros (alt. for N. Tarantino)
J. Castro
M. O'Reilly
J. Sarnas
V. Rivelli
S. Tattoli (alt. for V. Rivelli, both present)
S. Bastola
C. Madalena
C. Cirillo
G. Jeffas
A. McNair

M. Leguizamon, CFO
C. Nawrocki, Director
J. Napolitano, Counsel

Absent:

A. Mansilla
J. Borja

Minutes of September 2021 meeting were unanimously approved as written and submitted on motion by V. Rivelli, second C. Madalena. G. Jeffas abstained. (Attachment I)

Expenditures Report for September 15, 2021- November 30, 2021 was unanimously ratified on motion by S. Bastola, second L. Medeiros. (Attachment II)

Announcements:

New Board Member is appointed for Town of Kearny. As per letters from the Town of Kearny Annie McNair is appointed as the primary and John Borga shall now be the alternate. (Attachments III & IV)

Old Business: none

New Business:

2022 Commission Meetings Schedule

C. Nawrocki presented the proposed commission meeting schedule for the year 2022. All meetings are scheduled to take place at 595 County Ave, Secaucus, NJ or via zoom if necessary. The final schedule was unanimously ratified on motion by G. Jeffas, second V. Rivelli (Attachment V) and shall be as follows:

January 20, 2022 10:00 a.m.

March 17, 2022 10:00 a.m.

June 16, 2022 10:00 a.m.

September 15, 2022 10:00 a.m.

December 15, 2022 11:00 a.m.

JIF Risk Management Consultant Agreement

C. Nawrocki presented resolution #21-12-12 (Attachment VI) pertaining to the Suburban Metro Joint Insurance Fund (SMJIF) Risk Management Consultant Agreement with Brown and Brown Metro. This was reviewed by the Personnel Finance Committee last week as required for our Joint Insurance Fund which requires all members to have a risk manager and an annual agreement. The resolution was approved unanimously upon motion by J. Castro, second S. Bastola.

Election of Officers

At the September Board meeting, J. Sarnas appointed M. O'Reilly as the chair of the Nominating Committee for the election of new officers for the two-year term 2022-2024. The slate of officers was prepared and was announced by M. O'Reilly as follows:

John Sarnas – President
Vincent Rivelli – VP
Treasurer – Janet Castro

There being no other nominations, the slate was unanimously approved on motion by G. Jeffas, second C. Cirillo.

General Legal Counsel

C. Nawrocki presented a summary of the opening of proposals for general legal counsel held on November 9th (Attachment VII). Proposals were solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.1, et. Seq. The commission received one proposal from Cleary Giacobbe Alfieri Jacobs LLC for the period Feb 1, 2022 through January 31, 2023. The proposed rate for legal services is \$200/per hour for attorneys and \$75.00 per hour for paralegal work. C. Nawrocki also informed the Board that the Personnel and Finance Committee reviewed this proposal at their last meeting. Upon motion by M. O'Reilly, second from V. Rivelli, the Board unanimously accepted the proposal from Cleary Giacobbe Alfieri Jacobs LLC.

2022 COLA

The Board discussed a COLA for 2022, previously reviewed and recommended by the Personnel Finance Committee, and upon motion from G. Jeffas, second C. Madalena, unanimously approved a 2.5% COLA for all permanent Commission employees.

EBL Guttenberg

The Elevated Blood Level (EBL) Environmental Investigation Agreement was unanimously renewed for Guttenberg upon motion by V. Rivelli, second S. Bastola. C. Cirillo abstained. (Attachment VIII).

Transfer of Vehicle to Hudson County

C. Nawrocki presented Resolution #21-12-11 for the transfer of a vehicle to Hudson County (Attachment IX). Upon motion by M. O'Reilly, second S. Bastola, the Board unanimously approved the transfer.

COVID-19 Vaccination Policy for New Hires

C. Nawrocki presented the COVID-19 VACCINATION POLICY (NEW HIRES), (Attachment X). Upon motion from V. Rivelli, second S. Bastola, the Board approved the resolution. G. Jeffas opposed.

Personnel and Finance Committee Updates

At 11:30 A.M., the board went into closed session to discuss recommendations from the committee upon motion by G. Jeffas, second V. Rivelli, unanimously carried.

At 11:40 A.M. the board went into open session upon motion by G. Jeffas, second C. Madelina, unanimously carried.

Upon motion by G. Jeffas, second S. Bastola, the following title changes were approved unanimously with V. Rivelli abstaining:

- J. Richards from Senior Environmental Specialist level 2 to Program Coordinator in the Environmental program for Hazmat and Solid Waste
- N. Rivelli from Senior Environmental Specialist Level 2 to Program Coordinator in the Environmental program for the other divisions – Air, Pesticides and Right to Know
- C. Butieb from PHENS/MRC Coordinator Level 5 to Program Coordinator LINCS/MRC
- Araujo from COVID Coordinator Level 2 to COVID Coordinator Level 3

C. Nawrocki also discussed a request from the auditor regarding uncollectable fines, to address this issue a committee will be convened, and an update will be provided to the board.

Being no further business, upon motion by G. Jeffas, second V. Rivelli, the meeting was unanimously closed at 11:45 a.m.

I Carrie Nawrocki, Director of the Hudson Regional Health Commission do hereby
Certify that the foregoing are true Minutes of a meeting held on December 9, 2021
in witness whereof I have set my hand this 20th, day of
January, 2022.



Carrie Nawrocki
Executive Director